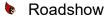


PROCUREMENT AND PAYMENT SERVICES INFORMATION BULLETIN

New PCards from JP Morgan Bank





Procuring Catholic's Promise, together.



New CatholigioneCard from



Catholic University is transitioning Procurement and Corporate Cards from Truist Bank to the Catholic U OneCard with J.P. Morgan Bank (JPM).

All current Truist PCard Users AND Approvers, as well as brand, spanking new applicants, must apply for their **JPM OneCard** online using **PaymentNet**, the **JPM** online portal beginning

Tuesday September 3, 2024 (the day after Labor Day)

The online application will be made available on Procurement & Payment Services (P&PS) website and in upcoming P&PS INFORMATION BULLETINS.

- All applications will be routed to designated School/Department approvers for review and approval.
- Once approved, the **Catholic U OneCard** will take 3 to 5 days to arrive at the P&PS Office in Leahy Hall Room 150. Cardholder will be contacted for pick up.
- Approved Applications are required to successfully attend a live or virtual session "OneCard Orientation Training" before picking up their new Catholic U OneCard. Multiple sessions will be available throughout the month of September beginning the week of September 8th, 2024. Sign up on our P&PS Training Calendar (click here) beginning September 3rd.

Current Truist Cards will remain active throughout the month of September to provide a transition period. All Truist Cards will be deactivated on

Monday, September 30th, 2024.

Please apply for your new **Catholic U OneCard** through JPM as soon as available to avoid any business disruption.

IMPORTANT NOTE: The eligibility criteria for the University Card program has changed. Current Truist Card holders with infrequent usage (i.e. four (4) or less transactions per year), will **not** be eligible for a new Catholic U OneCard.

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Additionally, all future **Catholic U OneCard** holders will be annually reviewed for frequency of activity. OneCard holders with infrequent activity will be deactivated. P&PS will propose alternative solutions available for procurement needs.



Join P&PS for our next ROADSHOW. Sign up on our Training Calendar click <u>HERE</u>. We will be presenting on

- The new Catholic U OneCard from J.P. Morgan,
 - What it means for current and future users, approvers
 - ➤ How is it different, how is it the same; PaymentNet
- Amazon, Catholic University Coporate access.
 - How to get access, how to use it, how to change shipping address
- Cardinal Travel the tool for all your travel needs, specially designed for Catholic University
- Vendors can track their own payments from CUA in real time through Cardinal Suppliers (PaymentWorks)



Tuesday August 27th, 2024 @ 11:00am.
Online & at Leahy Hall Room 100
Friday August 30th, 2024 @ 1:30pm.

Online only

Here's to seeing you at the Roadshow, kid.

